



NATIONAL UNIVERSITY OF MODERN LANGUAGES
LAHORE CAMPUS

JOB OPPORTUNITIES

Applications are invited from Pakistani Nationals for the following posts on Regular and Contract basis for **NUML Regional Campus Lahore**

Post	Qualification/Experience Required
Assistant (Regular BPS-15) / (Contract)	Graduate with 2 years experience as UDC or Intermediate with 5 years experience as UDC or Matriculation with 8 years experience as UDC in a Government Department/Educational Institute. 6 weeks Basic IT Training Course (including MS Office) conducted by National Information Technology Board (NITB).
UDC (Regular BPS-11) / (Contract)	Intermediate with two years experience or Matriculate with at least four years experience as Clerk in a Government or Semi Government Organization. 3 weeks Basic IT Training Course (including MS Office) from Government Institute.
Computer Operator (Contract)	Intermediate and at least one year Cert/Dip in any one computer language from a Recognized institute with at least three years experience in handling of computer
Cashier (Contract)	Graduate with two years experience or Intermediate with three years experience or Matriculation with four years experience in Account Works in a University, Government Department/Organization
LDC (Regular BPS-09) / (Contract)	Matriculate with typing speed of 30 w.p.m preferably with experience in Government or Semi Government Organization. 3 weeks Basic IT Training Course (including MS Office) from Government Institute.
Driver (on contract)	<ul style="list-style-type: none">▪ Category: HTV,LTV, Cars▪ Experience: Five years experience with valid driving license. Retired Army Persons with staff car driving experience may also apply.
Library Attendant (on contract)	Matric with some experience in the relevant field.
Chowkidar (on contract)	Literate with some experience.
Sanitary Worker (on contract)	Literate with some experience. (Male and Female)

CONDITIONS

1. Interested candidates may apply on prescribed faculty application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC and two recent photograph must be accompanied with application. Application complete in all respect should be sent through courier to **Regional Director NUML Lahore Campus, Block-3, 2nd Floor, Aiwan-e-Iqbal, Egerton Road, Lahore.**
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **Application must reach NUML Lahore by 21-07-2022.**
4. Incomplete applications or applications submitted by hand/email or received after due date shall not be entertained.
5. Decision of the University shall remain final in all cases and only Shortlisted candidates will be called for test/interviews.

Regional Director Lahore
Tele: 042-99204588